
MINUTES OF THE REGULAR COUNCIL MEETING OF MAY 9, 2023

Held in the Council Chambers of the RM of Mervin #499 at 211 Main St., Turtleford, SK.

PRESENT: Reeve: Gerry Ritz – attended electronically

Councillors:

Division 1 – Jim Range

Division 2 – John Vinek

Division 3 – Gordon Spencer

Division 4 – Ken Hergott

Division 5 – Dave Krywchuk

Division 6 – Victor Hamm

CAO – Brenda Ottenbreit

Deputy CAO – Janessa Macnab

Delegations: 9:15 a.m. Kerry Robertson, Foreman & Jon Grasby, Maintenance Supervisor
10:00 a.m. Ben Clipperton & Jared Stephenson, Northbound Planning
10:00 a.m. Paige Hundt, Municipal Planner
3:00 p.m. Jim Zakaruk, Zakaruk Consulting & Andrew Konopelny, MLT Aikens

CALL TO ORDER: Deputy Reeve Spencer called the meeting to order at 8:59 a.m.

AGENDA: 364-23 **HAMM:** That the agenda be amended and accepted for reference. **CARRIED**

MINUTES: 365-23 **KRYWCHUK:** That the April 25, 2023 regular meeting minutes be accepted as presented. **CARRIED**

Council members Jim Range and Victor Hamm declared a conflict of interest in regards to items 5.4 and 5.9 respectively, to be discussed on the agenda.

BUSINESS:

Beaver Control 366-23 **RANGE:** That the RM of Mervin #499 Council appoint and authorize the following individuals to remove beavers, as identified by the Foreman:

Kerry Robertson

Mackenzie Lukas

Josh Cormack

Delbert Vick

As a condition of their appointment, they must provide the necessary documentation as it pertains to being compliant with the Provincial Beaver Control Program. Further, that the RM pay \$30.00 per beaver tail, which is to be submitted and verified by the Foreman. **CARRIED**

Initial: 
Reeve
Initial: _____
Administrator

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Training 367-23 KRYWCHUK: That the RM of Mervin Council approve the maintenance training offered by Evolution Training and Consulting at a cost of \$300.00 per student per piece of equipment. **CARRIED**

Division 1 Councillor Jim Range left the Council chambers at 9:15 a.m. after declaring a conflict of interest in the following motion.

Diesel Tender 368-23 HERGOTT: That the RM of Mervin #499 Council accept the Diesel Tender from Turtleford Co-op as reviewed and discussed for June 1st 2023 to May 31, 2024. **CARRIED**

Division 1 Councillor returned to council chambers at 9:20 a.m.

Compactor Lease 369-23 SPENCER: The RM of Mervin #499 Council accept the Equipment Rental Agreement with Garry's Construction for the 2016 Bomag Compactor at a rate of \$24,975.00 for a 3-month lease and authorize the CAO to sign the agreement on behalf of the RM. **CARRIED**

Fire Fighting 370-23 HERGOTT: That the RM of Mervin #499 Foreman or Supervisor's will be given permission from one Council member or the Fire Chief to send in RM equipment to assist the fire department in fire control when required. **CARRIED**

Culvert Tender 371-23 RANGE: That the RM of Mervin #499 accept the quote submitted by Armtec in the amount \$31,019.20 plus applicable taxes for the 2023 culvert order. **CARRIED**

Division 6 Councillor Victor Hamm stepped away at 9:56 a.m. as a Councillor member and stepped in as a delegate for the following resolution.

Donation 372-23 KRYWCHUK: That the RM of Mervin #499 donate a used culvert to Brightsand Regional Park for the Trout Pond rebuild project. **CARRIED**

Division 6 Councillor Victor Hamm returned as a Council member at 10:03 a.m.

Bylaw 2023-21 373-23 RITZ: That Bylaw 2023-21, being a bylaw to amend Zoning Bylaw 94-4, be introduced and given first reading. **CARRIED**

Advertise 374-23 HERGOTT: That the RM of Mervin #499 Council authorize Northbound Planning to advertise for the public hearing for Bylaw 2023-21. **CARRIED**

Initial: 
Reeve
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Bylaw 2023-22 375-23 RANGE: That Bylaw 2023-22, being a bylaw to amend Bylaw 94-3, the Official Community Plan, be introduced and given first reading. **CARRIED**~~RESCIND~~

Division 2 Councillor, John Vinek, requested a recorded vote for following motion:

Bylaw 2023-23 376-23 RITZ: That Bylaw 2023-23, being a Bylaw to amend Zoning Bylaw 94-4, be introduced and given first reading.

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|---------------------------|-----------------------|
| FOR | AGAINST |
| Reeve Gerry Ritz | Division 2 John Vinek |
| Division 1 Jim Range | |
| Division 3 Gordon Spencer | |
| Division 4 Ken Hergott | |
| Division 5 Dave Krywchuk | |
| Division 6 Victor Hamm | |

CARRIED~~RESCIND~~

Permit 220017-13 377-23 HAMM: That the RM of Mervin #499 approve permit application 220017-103 with the requested setback reduction of 16.8m. **CARRIED**

Permit 22017-101 378-23 VINEK: That the RM of Mervin #499 approve the minor variance request for permit application 220017-101 and request that all encroaching structures identified in the RPSR be moved into conformance. **CARRIED**

R0778-20S 379-23 HERGOTT: That the RM of Mervin #499 approve the changes to the drainage plan for subdivision R0778-20S and that no changes will be required to the MSA. **CARRIED**

Fee Bylaw 380-23 HAMM: That the RM of Mervin #499 Council instruct North Bound Planning to prepare an amendment for Zoning Bylaw 94-4 and create a Fee Schedule Bylaw. **CARRIED**

Recess 381-23 HAMM: That the RM of Mervin Council recess for lunch at 1:00 p.m. **CARRIED**

Reconvene 382-23 SPENCER: That Council reconvenes the regular meeting of Council at 1:30 p.m. **CARRIED**

Consolidation Request 383-23 VINEK: That the RM of Mervin #499 Council approve the request to consolidate Lot 77 Block 3 Plan 61B06441 and Lot 14 Block 9 Plan 78B11942. **CARRIED**

Initial: 
Reeve
Initial: _____
Administrator

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| Approach Consent | 384-23 | RANGE: That the RM of Mervin #499 Council approves the approach consent requests: 23-00186, 23-00188, 23-00267, 23-00187, 23-00274, 23-00184, 23-00275 and 23-00266. | CARRIED |
| SK Power Request | 385-23 | HAMM: That the RM of Mervin #499 approve SaskPower request #20392474 to allow for work to be done in the road allowance at NW-08-54-18-W3M. | CARRIED |
| SK Power Request | 386-23 | SPENCER: That the RM of Mervin #499 approve SaskPower request #30056914 to allow for work to be done in road allowance at NE-34-50-21-W3M. | CARRIED |
| SK Power Request | 387-23 | KRYWCHUK: That the RM of Mervin #499 approve SaskPower request #20317039 to allow for work to be done at NE-03-53-20-W3M. | CARRIED |
| Bylaw 2023-14 | 388-23 | KRYWCHUK: That Bylaw 2023-14, being a Bylaw to Regulate Council Procedures be introduced and given first reading. | CARRIED |
| | 389-23 | VINEK: That Bylaw 2023-14, being a Bylaw to Regulate Council Procedures be given second reading. | CARRIED |
| | 390-23 | RANGE: That Bylaw 2023-14, being a Bylaw to Regulate Council Procedures be given three readings at this meeting. | UNANIMOUSLY CARRIED |
| | 391-23 | HAMM: That Bylaw 2023-19, being a Bylaw to Regulate Council Procedures be given third reading, approved, signed and sealed. | CARRIED |
| WSA Permit | 392-23 | KRYWCHUK: That the RM of Mervin #499 Council approve the WSA permit #2023-NOWE-037-ML5 accepting the conditions that WSA has imposed. | CARRIED |
| Clover Lake Fin. Statement | 393-23 | RANGE: That the RM of Mervin Council acknowledge the 2022 audited financial statement of the Clover Lake Public Utility Board as presented. | CARRIED |
| DAB Appeal | 394-23 | VINEK: The RM of Mervin #499 Council acknowledge the decision of the Development Appeal Board for appeal #01/2023 as presented. | CARRIED |
| BUH Requested | 395-23 | HAMM: The RM of Mervin #499 Council deny the donation request from Battleford Union Hospital. | CARRIED |

Amend  396-23

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Reeve


Initial: _____
Administrator

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| Budget | | 2023 budget as presented. | CARRIED | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Water Logs | 397-23 | SPENCER: That we acknowledge the March water operator logs for the Hamlets of Spruce Lake, Livelong and Evergreen Acres, Turtle Lake as presented. | CARRIED | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| In-Camera | 398-23 | HAMM: That the RM of Mervin #499 Council recess the public meeting to move into an in-camera session as authorized by <i>Part III of The Local Authority Freedom of Information and Protection of Privacy Act</i> , at 3:20 p.m. | CARRIED | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Reconvene | 399-23 | HERGOTT: That the RM of Mervin Council reconvene the regular meeting of Council at 4:00 p.m. | CARRIED | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Bylaw 2023-20 | 400-23 | HAMM: That Bylaw 2023-20, being a Bylaw to Enter into an Agreement for Partnership in a Waste Energy Plant be introduced and given first reading. | CARRIED | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 401-23 | KRYWCHUK: That Bylaw 2023-20, being a Bylaw to Enter into an Agreement for Partnership in a Waste Energy Plant be read a second time. | CARRIED | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 402-23 | HERGOTT: That Bylaw 2023-20, being a Bylaw to Enter into an Agreement for Partnership in a Waste Energy Plant be given three readings at this meeting. | UNANIMOUSLY CARRIED | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 403-23 | VINEK: That Bylaw 2023-20, being a Bylaw to Enter into an Agreement for Partnership in a Waste Energy Plant be given third reading, approved, signed and sealed. | CARRIED | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Hamlet Percentages | 404-23 | <p>HAMM: That we set the percentages for the municipal taxes allocated based on the municipal levy to the Hamlets as follows:</p> <table border="0" style="width: 100%;"> <tr> <td>LL</td> <td>40%</td> <td>EVTL</td> <td>40%</td> </tr> <tr> <td>SPLK</td> <td>40%</td> <td>EVBS</td> <td>40%</td> </tr> <tr> <td>KOPP</td> <td>40%</td> <td>CBSS</td> <td>40%</td> </tr> <tr> <td>TLSB</td> <td>40%</td> <td>ASPN</td> <td>25%</td> </tr> <tr> <td>PARK</td> <td>40%</td> <td>DMWL</td> <td>25%</td> </tr> <tr> <td>POWM</td> <td>40%</td> <td>EAST</td> <td>25%</td> </tr> <tr> <td>SSVB</td> <td>40%</td> <td>SAND</td> <td>25%</td> </tr> <tr> <td>HSBY</td> <td>40%</td> <td>TLCV</td> <td>25%</td> </tr> <tr> <td>MWRY</td> <td>40%</td> <td>SUNY</td> <td>25%</td> </tr> </table> | LL | 40% | EVTL | 40% | SPLK | 40% | EVBS | 40% | KOPP | 40% | CBSS | 40% | TLSB | 40% | ASPN | 25% | PARK | 40% | DMWL | 25% | POWM | 40% | EAST | 25% | SSVB | 40% | SAND | 25% | HSBY | 40% | TLCV | 25% | MWRY | 40% | SUNY | 25% | CARRIED |
| LL | 40% | EVTL | 40% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SPLK | 40% | EVBS | 40% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| KOPP | 40% | CBSS | 40% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TLSB | 40% | ASPN | 25% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| PARK | 40% | DMWL | 25% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| POWM | 40% | EAST | 25% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SSVB | 40% | SAND | 25% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| HSBY | 40% | TLCV | 25% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| MWRY | 40% | SUNY | 25% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

In-Camera **405-23**

HAMM: That the RM of Mervin #499 Council recess the public meeting to move into an in-camera session as authorized by *Part III of The Local Authority Freedom of*

Initial: 
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 Administrator

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| Reconvene | 406-23 | <i>Information and Protection of Privacy Act</i> , at 4:20 p.m. KRYWCHUK: That the RM of Mervin #499 Council reconvene the regular meeting of Council at 4:30 p.m. | CARRIED CARRIED |
| Admin. Assistant | 407-23 | HERGOTT: That the RM of Mervin #499 Council accept the recommendations of the HR committee for the Administrative Assistant position and approve sending an offer of employment letter to Rebecca Brand with an employment start date of May 15, 2023 or a mutually agreed date. Further, that the salary be set at grid 10, step 2 of the salary schedule with applicable benefits and deductions. | CARRIED |
| Summer Student | 408-23 | SPENCER: That the RM of Mervin #499 Council approve hiring Emily Lake as a summer student at \$16.48 per hour with a start date of June 1, 2023. | CARRIED |
| Office Assistant | 409-23 | RANGE: That we advertise for a full-time office assistant for the RM of Mervin #499 office. | CARRIED |
| Second Meeting | 410-23 | RITZ: That the RM of Mervin #499 Council will change the second regularly scheduled Council meeting in May to the 26 th May, 2023 to accommodate the public hearing for the zoning bylaw amendment. | CARRIED |
| Swimming Lessons | 411-23 | VINEK: That the RM of Mervin #499 Council sponsor the swimming lessons for the Sunset View Beach for the week of July 24-28, 2023, inclusively; instructor Erin Kobelka. This is on the condition the instructor provides proof of her certification to the Municipality prior to the start of swimming lessons. | CARRIED |
| Correspondence | 412-23 | RANGE: That the list of correspondence as attached with additions, be acknowledged and filed. | CARRIED |
| Financial Statement | 413-23 | SPENCER: That the RM of Mervin #499 Council accept the Statement of Financial Activity for the month of April, 2023 as presented. | CARRIED |
| Bank Reconciliation | 414-23 | RANGE: That the RM of Mervin Council accept the Bank Reconciliation for the month of April, 2023 as presented. | CARRIED |
| Accounts Payable | 415-23 | VINEK: That the Accounts Payable List being cheque #24637 to cheque #24680 and manual cheque #823 to cheque #836 in the amount of \$266,652.27 be approved and paid. | CARRIED |

Initial: 
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Administrator

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Adjourn

416-23

HERGOTT: That the meeting be adjourned at 5:08 p.m.

CARRIED



ADMINISTRATOR



REEVE

Initial: _____
Reeve
Initial: _____
Administrator